

**PORT ST MARY COMMISSIONERS**  
**MINUTE OF ANNUAL GENERAL MEETING**  
**HELD ON WEDNESDAY 22<sup>ND</sup> MAY 2024 AT 6.30pm**

Present:	Mrs B Williams MBE, Mr L Vaughan-Williams (Vice Chairman), Mrs R Gelling, Mr N McGregor Edwards, Mr C O'Meara, Mrs J Teare & Mr D Scott
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1.	BW took the Chair as the previous terms Chair.  The Chair welcomed the Board, noted there were no apologies and declared the meeting open.	
2.	1. The Minutes of the Annual General Meeting of 10 <sup>th</sup> May 2023 were noted.	
3.	<p><b>Nominations for Annual or other Statutory Appointments:</b></p> <p>1) The Chair called for nominations to the post of Chairman  Mrs B Williams was proposed as Chairman.  <i>Proposed: Mr Vaughan-Williams</i>  <i>Seconded: Mr McGregor Edwards</i>  <i>Mrs Williams confirmed that she was content to accept the nomination.</i></p> <p>Mr N McGregor Edwards was proposed as Chairman.  <i>Proposed: Mr O'Meara</i>  <i>Seconder: None</i>  <i>The proposal failed.</i></p> <p>Mrs Williams was duly elected to the position of Chairman.</p> <p>2) Vice Chairman:  The Chair called for nominations to the post of Vice Chairman.</p>	

BW

	<p>Mr Vaughan-Williams was proposed as Vice Chairman  <i>Proposed: Mrs R Gelling</i>  <i>Seconded: Mr McGregor Edwards</i>  <i>Mr Vaughan-Williams confirmed that he was content to accept the nomination.</i></p> <p>Mr Vaughan-Williams was duly elected to the position of Vice Chairman.</p>	
4.	<p><b>Appointments to other Statutory Boards:</b></p> <p>The Board reviewed and appointed the following representatives on other Statutory Boards and Committees:</p> <ol style="list-style-type: none"> <li>1) Southern Sheltered Housing Joint Board: Mrs Williams was confirmed as the appointed representative.</li> <li>2) Southern LA Civic Amenity Site Board: Mr McGregor Edwards was confirmed as the appointed representative.</li> <li>3) Southern Swimming Pool – Mr Vaughan-Williams was confirmed as the appointed representative.</li> </ol>	
5.	<p><b>To appoint or confirm representatives on the following:</b></p> <ol style="list-style-type: none"> <li>1) IoM Municipal Association: Mrs Teare &amp; Mr Scott confirmed that they would join the Municipal Association.</li> <li>2) Rushen Emergency Ambulance Committee: Mrs Williams confirmed she would continue as representative.</li> <li>3) Southern Authorities Health Care Committee: Mr O'Meara was appointed as representative.</li> <li>4) Port St Mary &amp; District Allotments Committee: Mrs Williams confirmed she would continue as representative.</li> </ol>	<p>HK</p> <p>BW</p>
6.	<p><b>Policy Matters</b></p> <p>The Board considered:</p> <ol style="list-style-type: none"> <li>6.1 Attendance Allowances – The Order was noted.</li> <li>6.2 Members Travel Allowances – The information was noted.</li> </ol>	

BW

	6.3	Standing Orders on Meetings – NME/RG proposed that the Standing Orders on Meetings were accepted. All were in favour. Carried.	HK
	6.4	Standing Orders on Contracts – Subject to confirmation on a company name change, LVW/RG proposed that the Standing Orders on Contracts were approved. All were in favour. Carried.	HK
	6.5	Bank Mandates: There were no amendments required.	
	6.6	Declaration of Interest forms were distributed for completion and return to the Clerk.	HK
	6.7	Strategy Document – A discussion was had surrounding the strategy document and its contents. HK to update with comments provided and bring back to the next meeting.	HK
7.	<b>Reports</b>		
	7.1	Suspension of Standing Orders Report – It was noted that there were no suspensions to report on.	
	7.2	Attendance Report – NME/RG proposed that the attendance report was approved. All were in favour. Carried.	HK

The Chair declared the Statutory Meeting closed at 7.04pm.

*BWilliams*

*Chair*