

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
22ND MAY 2024 at 7.50 PM**

MINUTE – PRIVATE SESSION

Present:	Mrs B Williams MBE (Chair), Mr L Vaughan Williams (Vice Chairman), Mr N McGregor Edwards, Mr C O'Meara, Mrs R Gelling, Mrs J Teare & Mr D Scott
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 The Chair declared the meeting open.	
2.	Minutes for Adoption: 2.1 Minutes of the Private Meeting held on 24 th April 2024 were circulated. NME/LVW proposed the Minutes of the Private Meeting held on 24th April 2024 be approved and signed as a correct record. RG abstained through absence, CO'M, JT, DS & BW were in favour. Carried.	HK
3.	Matters Arising: 3.1 An update report on matters from the previous meeting was circulated and discussed. It was noted that the hoist for the Town Hall survey was scheduled for 28 th May, weather dependant.	
4.	Finance: 4.1 Rates Arrears – The extensive rates arrears was discussed, HK to liaise with the Information Commissioners Office and refer back to the Board.	HK
5.	Housing: None	
6.	Projects: 6.1 Pavilion – HK to arrange a meeting the potential tenant & the Board. 6.2 Beach Facilities – HK to request that the architects explore all options regarding the waste concern as the current location of the proposed site would be preferential.	HK HK
7.	Policy & Resources: 7.1 Land Enquiries & Lease Updates – 7.1.1 Golf Club – The lease was discussed and amended where requested, HK to meet with the Golf Club Management Committee representative and refer back.	HK

	7.1.2 SRC Lease – Feedback from the SCASB is awaited. 7.2 Previous Years Private Minutes for release - DS/RG proposed that the minutes were uploaded to the website and made publicly available. All were in favour. Carried.	HK
8.	Staffing: 8.1 Staffing – HK provided a verbal update on the situation with the Foreman & Administration Assistant. BW, COM & HK were approved as the interview panel for the Administration Assistant post.	
9.	Representatives Confidential Reports: 9.1 Southern Civic Amenity Site Board – No meeting had been held. 9.2 Southern Sheltered Housing Joint Board – No meeting had been held. 9.3 Southern Swimming Pool Board – No meeting had been held. 9.4 IoM Municipal Association – Discussion around the AGM dinner was had. 9.5 Southern Authorities Health Care Committee – No meeting had been held. 9.6 PSM & District Allotments Committee – NME raised that a bee issue had been brought to his attention, HK to investigate. NME had also received a complaint regarding waiting times for a plot, which he would send onto the Allotment Committee Secretary. 9.7 Young Persons Representative – No meeting had been held.	HK NME
10.	Private Correspondence: None	
11.	Any Other Business: 11.1 NME advised that Government had issued social media guidance for Local Authority & Government members, requested it is brought to the next meeting along with the Boards current social media policy.	HK

There being no further business the meeting closed at 9.20pm.