

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
23RD OCTOBER 2024 at 6.30pm**

MINUTE – PUBLIC SESSION

Present:	Mrs B Williams MBE (Chairman), Mr L Vaughan-Williams (Vice Chairman), Mr N McGregor Edwards, Mr D Scott, Mrs R Gelling & Mrs J Teare
Apologies:	Mr C O'Meara
In Attendance:	Mrs H Kinvig (Clerk)

A pre meeting with the Department of Enterprise regarding the Town Audit Presentation was held.

1.	1.1 The Chair welcomed the Board, noted the apologies and declared the meeting open.	
2.	2.1 Minutes of the Ordinary Meeting held on the 25 th September 2024 were circulated. The minutes were deferred due to a lack of a quorum.	HK
3.	Matters Arising: 3.1 The Matters Arising Summary and response to public correspondence by the Clerk from the previous meeting were discussed and noted. A discussion was had regarding the possibility of using an alternative location for the upcoming Local Authority elections due to ongoing lift issues and the requirement to ensure suitable access.	
4.	Motions: None	
5.	Finance: 5.1 Invoices for settlement in October – HK answered the queries raised. JT/RG proposed that the invoices for settlement in October be approved and paid. All were in favour. Carried.	MK
6.	Projects: 6.1 Events Remembrance Service – NME gave his apologies for the service. LVW to attend the Rushen service.	SAM

BW

	<p>Tynwald Day – approval was granted to proceed with the event.</p> <p>6.2 Mariners Shelter – HK to chase and send details to Michelle Haywood MHK.</p> <p>6.3 Beach Cleaning – issues surrounding beach cleaning were discussed.</p>	HK
7.	<p>Housing:</p> <p>7.1 Housing Officers Report – the report was discussed and noted.</p> <p>7.2 Tenancy Arrears Report - the report was discussed and noted.</p> <p>7.3 Housing Association Correspondence – HK to arrange a meeting and invite available Board members.</p>	HK
8.	Public Correspondence: None	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 24/91068/B 23 Perwick Road, to replace existing rear conservatory with an extension and realign existing retaining wall. There were no objections.</p> <p>9.1.2 24/91043/B Manesca Building, The Quay, for the siting of a steel shipping container for the storage of shellfish. There were no objections.</p> <p>9.1.3 24/91142/B Sunnyhurst, Station Road, for the installation of a new roof, re-render and external painting. There were no objections.</p> <p>9.2 Planning Approvals</p> <p>9.2.1 24/00660/B The Old Bakehouse, Athol Street, for the erection of a rear porch and a part timber part stone rear boundary wall. The approval was noted.</p>	DG
10.	<p>Policy & Resources:</p> <p>10.1 Letter issued to the DOI regarding the High Steet – it was agreed that the letter would be posted online.</p> <p>10.2 Traffic Data – the information was discussed and noted.</p> <p>10.3 Town Hall Music & Dancing Licence – RG/NME proposed to proceed with the application. All were in favour. Carried.</p>	HK HK

BW

	10.4 Draft Newsletter – To be circulated electronically.	HK
	10.5 Office Opening Hours – LVW/RG proposed the change in office opening hours to accommodate a lunch hour close of the public counter. All were in favour. Carried.	HK
	10.4 2024/25 Meeting Dates – the dates were discussed and noted. NME & JT gave their apologies for the November Board meeting.	
	HK to contact the RNLI regarding Father Christmas arriving on a lifeboat.	HK
11.	Public Consultations:	
	11.1 Annual Leave and Rest Breaks Consultation – HK to respond and circulate.	HK
	11.2 Parental & Caring Rights Consultation – HK to respond and circulate.	HK
	11.3 Review of Minimum Wage Act 2001 – HK to respond and circulate.	HK
12.	Invitations: None	
13.	Any Other Business:	
	13.1 LVW requested they check the public golf course paths.	HK
	13.2 DS had raised a concern regarding the slip way sea wall on Chapel Beach. HK provided an update following a meeting with the DOI.	
	13.3 LVW/DS proposed to move the beach facilities discussions to the public Agenda. All were in favour. Carried.	HK

There being no further business the Public Session of the meeting closed at 7.40pm.

BWilliams MBE
Chairman
